

**HACKNEY CARRIAGE AND PRIVATE HIRE DRIVERS  
CRIMINAL CONVICTIONS  
(HEAD OF DEMOCRATIC AND CENTRAL SERVICES)**

**1. INFORMATION**

- 1.1** As part of the application process for a Hackney Carriage and Private Hire Drivers Licence applicants are required to apply for an Enhanced Disclosure from the Criminal Records Bureau (CRB). The disclosure will reveal any offences where the applicant has been convicted by a Court within the United Kingdom and it will assist the Council in determining if the applicant is a "fit and proper person" to be the holder of a licence.
- 1.2** Applicants are required to provide details of any places of residence over the previous five years. Should the applicant have resided outside of the United Kingdom for any period during this time and been convicted by a foreign court their conviction will not be held by the CRB. This also applies to applicants moving to the UK from other member states of the European Community (EU) and countries not within the EU.
- 1.3** To assist in establishing whether or not a person who has resided outside of the UK during the five years prior to his application or is moving to the UK from the EU or another country is a "fit and proper person" we are requiring them to provide a "Statement of Good Conduct". The "Statement of Good Conduct" will be obtained by the applicant at their expense from the relevant embassy or from the police force in the country of residence; this approach is recommended by the Department of Transport (DFT).
- 1.4** Whilst there is no recommended period when details of previous residences will be required five years has been the accepted period for the CRB and this has also been adopted by other Local Authorities within Cambridgeshire.

**2. RECOMMENDATION**

It is recommended that members note the contents of the report

**BACKGROUND INFORMATION**

Department of Transport Policy Recommendations  
Criminal Records Bureau  
Local Government (Miscellaneous Provisions) Act 1976

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